

CANYON HIGH SCHOOL

Main Office	714-532-8000
Attendance	714-628-5322
Counseling	714-628-5335
Career Center	714-628-4414
Student Center	714-628-5332
Athletics	714-628-5333
Library	714-628-5330

THIS BOOK BELONGS TO:

My Counselor is:

Campus Information Guide

Alternative Education	Counseling Office
Athletic Passes	Athletic Director
Athletic Insurance	Health Office
Career, College & Vocational Info	Counselors/Career Tech
Class Rings (orders)	Student Center
Clubs & Organizations	Student Center
College Info & Financial Aid	Counselors/Career Tech
CTE	Career Tech
Dance Purchase Forms	Student Center
First Aid/Illness	Health Office
Grade Reports	Registrar
Graduation	Administration Office
I.D. Cards/ASB Stickers	Student Center
Lockers	Counseling Office
Lost & Found	Administration Office
Military Information	Career Tech
New Students	Counseling Office
Parking Permits	Student Center
Publications:	
Student Newsletter	Room 100
Yearbook	Room 304
Readmittance	Attendance Office
Schedule changes	Counseling Office
Scholarships	Career Tech
Short Day Passes	Counseling Office
Student Government	Student Center
Transcripts	Parchment.com
Testing (SAT/ACT)	Counseling Office
Tickets/Activities	Student Center
Withdrawal from School	Registrar
Professional Internships	Career Tech
Work Permits	Career Tech

Welcome to the TRIBE, where all students are:
RespecIful, GeneRous, CreatIve, ResponsiBle, DetErmined

ESSENTIAL INFORMATION 2021-2022

CLOSED CAMPUS

Canyon maintains a closed campus. The back trail behind the school, PE/athletic fields, student parking lot, and teacher parking lot are all considered off limits during school hours. Students must sign out at the Attendance Office before leaving campus and sign in upon returning on the same day when they return. Failure to do so will result in Saturday School being assigned. Students are not allowed to go to the student parking lot or leave the school through the gates unless they have a short day pass or an off campus pass. All students are required to show their passes to security prior to leaving. Students are not allowed to loiter in the parking lot and must leave the campus.

LIBRARY/MEDIA CENTER

The Library hours are Monday through Friday, 6:45 a.m. to 4:00 p.m. On Wednesday Late Starts, the Library is open the normal hours unless staff meetings are being held in the Library.

Checking Out Materials:

- **Textbooks:** A Student ID card is required for textbook check out. Students may check out only one copy of each of their class textbooks. Students are responsible for their own textbooks and should maintain possession of their textbooks at all times.
- **Library Books:** Students may check out up to five library books at a time. A Student ID card is required for library book check out.
- **Board Games:** Games are available for in-Library use only.
- **Technology Devices:** iPads, laptops and phone chargers are available for in-library use only.
- **Technology Devices for overnight use:** Fitbits, cameras and calculators are available for overnight use.

There are 46 computers in the library for use before school, at break, during lunch and after school. Students may use the computers during class time with a pass from their teacher.

The District supported applications and programs as well as Student Portal are accessible on the District website in the library as well as at home. See Mrs. Fisher for help.

New and used book donations are welcomed at the Canyon High School Library.

I.D. CARDS AND ACTIVITY STICKERS

All students will be given an I.D. card during registration. **Students will be expected to carry it with them at all times.** An activity Sticker, which turns an I.D. card into an ASB card, may be purchased for \$70.00 during "TAKING CARE OF BUSINESS DAY" or from the Student Center. Funds raised through the sale of Activity Stickers are used to defray student body expenses such as dances, assemblies, certificates presented throughout the year, and many other miscellaneous expenses. Discounts at dances, home athletic events, reduced rates for theatrical productions and many other activities, which charge an admission price, are made available by the purchase of an activity sticker for the I.D. card. Activity cards are not transferable, and at no time shall a student lend his or her card to another student. Privileges will be forfeited if the card is loaned. **The replacement cost for a lost I.D. card is \$5.00.**

LOCKERS

The use of lockers is optional. All students will have the opportunity to check out a locker. **Students may not use their own lock on the school lockers. Locks will be checked out.** Students do not own the locks and may not take them home. Lockers must be emptied before the end of each school year.

PEP RALLY EXPECTATIONS

Students are expected to be respectful to all speakers and performers at pep rallies. Any student who is disrespectful, disruptive or behaves inappropriately during a pep rally will be removed from the pep rally, may receive consequences and may not be allowed to attend pep rallies for the remainder of the school year.

RECEPTION

Items for student pickup should be left at the reception desk. Reception is located in the Administration Building.

SHORT DAY STICKER

Students who have fewer than six periods are to obtain a Short Day Sticker from the Counseling Office. **Students may not be in the quad or loitering on campus during their short day period.**

STUDENT CENTER/ACTIVITY OFFICE

The Student Center/Activities Office is open for all students to get information and purchase tickets. **The Student Center is open to purchase items before school, during nutrition, and lunch.** Students must have a current Student ID to make any purchases. If they lost or misplaced their ID they can purchase a new one for \$5. **NO ITEMS WILL BE SOLD DURING CLASS TIME.**

The Associated Student Body (ASB) Officers use the Student Center as their meeting room.

ACADEMICS

COLLEGE APPLICATION INFORMATION

University of California & Cal State University

Minimum Application Requirements- also known as “A-G” Course Requirements

- A: 2 years History/Social Science
- B: 4 years English
- C: 3 years Mathematics (4 years recommended)
- D: 2 years Laboratory Science (3 years recommended)
- E: 2 years Foreign Language (3 years recommended)
- F: 1 year Visual & Performing Art
- G: 1 year College Prep Elective

*Students must also take the SAT (www.collegeboard.org) or the ACT with Writing (www.actstudent.org) to apply directly to 4 year colleges.

TESTING

9th grade – Physical Fitness Test

11th grade – CAASPP English Language Arts/Mathematics/Science

SBAC is taken in the subject areas of English Language Arts and Mathematics. SBAC scores can be used for senior awards eligibility and college placement.

Canyon High School Graduation Requirements

1. Five credits are earned per semester for each course passed.
2. Two years of mathematics are required, including passing Algebra I.
3. One year each of Physical and Life Science is required.
4. World History or AP Euro, US History and Government/Economics satisfy Social Science credits.

Language Arts.....	40
Social	30
Science.....	
Mathematics.....	20
<i>*Every student must pass Algebra or Mathematics I in order to earn a high school diploma</i>	
Science.....	20
.	
Physical Education (with Hands on CPR).....	20
Fine Arts, Foreign Language, or CTE.....	10
<i>*Formerly one year of Fine Arts or World Language</i>	
College and Career Readiness.....	10

**Students must complete at least one year of CTE,
AVID, AP or Dual Enrollment*

Health.....	2.5
Electives	80
Total.....	232.5

ACADEMIC CLUBS

National Honor Society (NHS)

NHS is an organization for students with any GPA calculation of 3.5 or better. Students must pass a faculty review to be accepted. Freshmen are not eligible for membership

California Scholarship Federation (CSF)

Students interested in being part of CSF need to apply every semester by submitting their transcripts from the previous semester. Students must take college preparatory courses and maintain grades of A's and B's. Students may start applying their freshmen year during the February membership drive.

ASB/INVOLVEMENT

Associated Student Body Cabinet

The Associated Student Body (ASB) Cabinet represents all students on campus. These officers are elected by the student body or appointed by an ASB committee. They charter all clubs, oversee the use of Student Body funds, and sponsor many school activities and special events. Information about all school activities is available in the Student Center.

CLUBS AND ORGANIZATIONS

Canyon High School has many clubs and organizations on campus. Students can choose from a wide variety of activities to pursue special interests. Canyon High School follows the letter of the law in allowing equal access for groups to meet on campus. For all of those interested in establishing a club, a formal meeting will be held at the beginning of the school year.

ASB 2021-2022 ROSTER

ASB President	Nikki Yar	12
ASB Vice President	Jessica Hasselbeck	12
ASB Treasurer	Ben Nguyen	11
ASB Secretary	Auva Farr	12
School Board Representative	Hydar Shmara	12
Commissioner of Activities	Mackenzie Gresham	11
Commissioner of Activities	Amrin Rahman	11
Commissioner of Athletics (Boys)	Colin Chu	12
Commissioner of Athletics (Girls)	Reagan Piche	12
Commissioner of Clubs	Hasti Sadeghi	11
Commissioner of Clubs	Jacob Veneracion	11
Commissioner of Dances	Leila Nazary	11
Commissioner of Education	Olivia Enriquez	12
Commissioner of Justice	Priya Deshmukh	12
Commissioner of Multimedia	Alexis Moreno	12
Commissioner of Multimedia	Bianca Rivera	12
Commissioner of Performing Arts	Lana Salem	11
Commissioner of Publicity	Emma Mikolajczak	12
Commissioner of Publicity	Amya Scott	12
Commissioner of Digital Advertisement	Lauren Sanchez	12
Commissioner of Spirit (Boys)	Ramie Wakeb	12
Commissioner of Spirit (Girls)	Lexi Kieffer	12
Commissioner of Technology	Husain Saifuddin	12
Commissioner of Technology	Justin Milan	10
Commissioner at Large	Gwen Choi	12
Commissioner at Large	Kaylee Unilowski	12
Senior Class President	Koby Ngoy	12
Senior Class Vice President	Abigail Kim	12
Junior Class President	Pasha Golestaneh	11
Junior Class Vice President	Alana Nielsen	11
Sophomore Class President	Sofi Majidi	10
Sophomore Class Vice President	Isabella Feeney	10
Freshman Class President	Anne Williams	9
Freshman Class Vice President	Joey Kim	9

SCHOOL DANCES

Canyon High School's ASB offers formal, semi-formal, and informal dances. Dance information and dance contracts are available in the Student Center. Expectations for dress are on a dance-by-dance basis and can be found on the dance contracts. Ticket costs will vary from dance to dance. ALL SCHOOL RULES apply while students are at dances both on and off campus. Students must arrive at dances within one hour of the posted dance start time or they may not be allowed in. Parents may be notified of students who are "no-shows". Students cannot leave until 30 minutes before the dance ends.

Dance Eligibility

- All detentions must be cleared before purchasing a dance ticket.
- The number of detentions is based upon all recorded infractions as of the date the dance tickets go on sale.
- Students who do not attend Canyon High School must be accompanied by a CHS student and must be in good standing at their current educational institution.
- All guests must completely fill out the dance permission slip before purchasing a ticket.
- Dance tickets will NOT be sold at the door.

School Rules at Dances

ALL SCHOOL RULES AND DISTRICT POLICIES ARE TO BE FOLLOWED AT ALL SCHOOL FUNCTIONS. THIS INCLUDES DRESS CODE, BEHAVIOR, DANCE CONDUCT, AND DISTRICT DRUG AND ALCOHOL POLICIES.

- NO GUESTS AGED 21 AND OVER ARE ALLOWED TO ATTEND CANYON HIGH SCHOOL DANCES.
- All guests must check in to the dance WITH their dates.
- Students and guests must check in within one hour of the dance start time.
- Students may not leave the dance until 1/2 hour before the end of the dance.
- Students who leave the dance for any reason will not be readmitted.
- Students and guests must show a current high school ID card in order to be admitted.
- Students not in high school must present a valid ID with their age on it at the door.
- Students are responsible for the behavior of their guests.
- Any student asked to leave a dance will not be allowed to attend the next dance.

Dance Behavior

- NO FREAKING, grinding, or any other form of inappropriate dancing is allowed
- Student must remain vertical
- Shoes must be worn at all times

AWARDS AND HONORS

These awards are current as of the 2018-2109 school year

GLEITSMAN AWARD

One senior student who has served the school in an outstanding manner is chosen by a vote of the faculty. Criteria: academic achievement, service to Canyon High and involvement in school activities. This award is given at the Senior Awards Ceremony.

GRADUATING WITH HONORS

Students with a cumulative grade point of 4.7 and above will be designated Summa Cum Laude and those with a 4.5 – 4.699 will be designated Magna Cum Laude. These students are recognized with a colored cord to be worn at graduation.

LAUREATE AWARDS

Each department, using its own criteria, selects a maximum of five nominees. One is recognized as the most outstanding graduate in the department. Laureates are awarded at the Senior Awards Ceremony.

STATE BILITERACY SEAL

The State Seal of Biliteracy (SSB) is recognition by the State Superintendent of Public Instruction for graduating high school students who have attained a high level of proficiency in speaking, reading, and writing in one or more languages in addition to English. Students must have met or exceeded standard on the CAASPP ELA junior year.

GOLDEN STATE SEAL MERIT DIPLOMA

The Golden State Seal Merit Diploma (GSSMD) recognizes public school graduates who have demonstrated their mastery of the high school curriculum in at least six subject areas, four of which are English Language Arts, Mathematics, Science, and US History, with the remaining two subject areas selected by the student. The GSSMD is awarded jointly by the State Board of Education (SBE) and the State Superintendent of Public Instruction (SSPI).

MERIT SCHOLARSHIPS

Sponsored by the National Merit Scholarship Corporation. The PSAT taken in the junior year serves as the basis for semi finalist selection. Finalists compete for scholarships from \$250 to \$6,000.

SCHOLARSHIPS

Scholarship information is provided in the College and Career Cafe located in the Library.

TOP OF THE TRIBE

The students in each grade level that have a total weighted GPA of 4.0 or higher for the first semester of the school year are honored.

PRESIDENTIAL AWARDS

Gold Presidential Award

Seniors who have a cumulative academic weighted GPA of 4.5 and above and exceeded standards on ELA and Math CAASPP.

Silver Presidential Award

Seniors who have a cumulative academic weighted GPA of 4.0 to 4.499 and exceeded standards on ELA and Math CAASPP.

SCHOLAR ATHLETE AWARD

Awarded by the Canyon Athletic Department to a student-athlete achieving a 3.50 (or better) GPA while participating in their season of sport.

IRONMAN AWARD

Awarded to student-athletes that complete 3 varsity sports during the course of an academic school year.

GRADUATION CORDS/TASSELS

Academic Achievement
State Seal of Biliteracy
Golden State Seal Merit Diploma
IB Diploma
Pathways
Community Service
Redesignated English Learner
Gold Presidential Award
Silver Presidential Award

ATHLETICS/EXTRA CURRICULAR ACTIVITIES

ACADEMIC REQUIREMENTS (ATHLETIC/EXTRACURRICULAR ACTIVITIES)

Students must maintain a 2.0 (C) or better overall grade point average from the previous quarter in order to participate in athletics/extra-curricular activities. Students have only one quarter of probation in which to bring the grade point average up to 2.0 (OUSD Board Policy 5120).

ATHLETIC EVENT EXPECTATIONS

Students are expected to be respectful to all athletes, coaches, and performers at athletic events. Any student who is disrespectful, disruptive, behaves inappropriately, or chants something inappropriately during an athletic event will be removed from the game, may receive a consequence and may not be allowed to attend any games for that sport for the remainder of the season.

EQUIPMENT

All athletic equipment must be returned from the previous sport before a student can check out equipment for the next sport. Go to www.canyonathletics.org for more information.

POOL

At no time are students to be in the pool unless supervised by a staff member.

SPORTS

Canyon High School offers the following sports:

Fall	Winter	Spring
Boys Cross Country Girls Cross Country Football Girls Golf Girls Tennis Girls Volleyball Boys Water Polo Pep Squad	Boys Basketball Girls Basketball Boys Soccer Girls Soccer Girls Water Polo Boys Wrestling Girls Wrestling Competitive Cheer/Song	Baseball Boys Golf Softball Boys Swimming Girls Swimming Boys Tennis Boys Track Girls Track Boys Volleyball Boys Lacrosse Girls Lacrosse Pep Squad

Schedules, contact information, and team news can be found at www.canyonathletics.org

TRYOUTS:

Prior to participation in any Canyon Athletic program tryout, students must complete the following requirements:

- Register on <http://www.athleticclearance.com> and complete a new clearance for each sport you plan on trying out for.
- Valid physical (physicals expire after 1 calendar year).

SUSPENDABLE ACTIONS

Suspended or expelled students shall be excluded from all school-related extracurricular activities during the period of suspension or expulsion. (cf. 6245 – Extracurricular and Co-curricular Activities)

NON-SUSPENDABLE ACTIONS

Non-suspendable actions that may result in school discipline will not automatically incur the extra-curricular suspension. Academic integrity violations follow a documented discipline process which may affect extracurricular participation but not automatically. Written consequences are outlined in the Canyon High School Planner.

Any discipline in extracurricular activity will be at the discretion of the Coach or Advisor.

ATTENDANCE

GENERAL ATTENDANCE LINE: (714) 628-5322

ALL DAY ABSENCES

24-HOUR ABSENCE LINE: (714) 628-5877

If your student is going to be absent for the entire day, please call in the same day absences only on our 24-Hour Absence Line. Leave first and last name, ID number and reason for absence. **DO NOT LEAVE REQUESTS FOR EARLY RELEASES OR REPORTING OF LATE ARRIVALS ON THE ABSENCE LINE!** This is a voicemail service that does not ring in the office; your request may not be heard until much later in the day.

If a parent does not call the Attendance Office on the day of the absence, the **student must bring a note to Attendance within 48 hours** after they return to school. Notes must have the Student name, ID number, date(s), period(s) missed, and reason for the absence.

All notes must be handwritten in ink and signed by the parent or legal guardian. Typed notes will not be accepted. Any unverified absence after 48 hours will be considered truancy.

Progressive discipline including but not limited to detentions, Saturday School and/or suspension from school may be assigned for any unexcused absences.

****Please ensure the Attendance Office has up-to-date phone and/or email information so that we can communicate all absences in a timely manner. Please use your PARENT PORTAL to periodically check your student's attendance records and update any contact information.***

Absence Codes:

- Illness: (Code **I**)
- Medical Appointments (Doctor Note required) (Code **B**)
- Funerals (Code **C**)
- Court Appearance (Code **G**)
- College Visit, Religious Retreat (Code **K**)
- Religious Holiday (Code **R**)
- Verified School Function (Code **D**) For example: Sports, Field Trips, Assembly, Counselors
- Personal Business (Code **O**) Any absence not listed above. For example, a non-medical appointment, vacation, oversleeping, traffic, etc. Generally, these types of absences are considered unexcused and it is at the discretion of the teachers to allow make-up work.
- Left school early (Code **V**)
- Suspension (Code **S**)

LEAVING SCHOOL EARLY

ALL STUDENTS MUST SIGN OUT PRIOR TO LEAVING CAMPUS NO EXCEPTIONS!!!

If a student needs to leave before the school day is over, a parent/guardian should send a note with the student to drop off at the Attendance Office before school. This allows time for the Attendance Office to send an off-campus pass to the student during class so he/she can be released on time. If a phone call is necessary, parent/guardian may call (714) 628-5322 with a 3 hour advance notice to allow sufficient time for an off-campus pass to be given to the student for a timely release. DO NOT call the ALL DAY ABSENCE LINE. A parent/guardian may also come to the Attendance Office to sign out the student. Students who leave early without signing out and bring a note back the next day will have the truancy cleared but are subject to consequences.

****If a student becomes ill during class time and wishes to go home, the student should NOT call or text home, but should ask the teacher for a pass to the Health Office. Arrangements to go home will be coordinated through the Health Clerk.****

TARDY POLICY

Students who arrive late to class create not only a disruption to the classroom, but also a loss of valuable instructional time for the student. Students are considered tardy if they are not inside the

classroom when the tardy/passing bell rings. Any student that is MORE than 30 minutes late to a class MUST report to the attendance office to receive a pass to class. Students will be subject to disciplinary action. Canyon HS has a zero tolerance policy for tardiness; a parent phone call does not automatically excuse any assigned consequences.

Tardy Consequences – Tardy Consequences are based on the total accumulated over all classes.

Tardy 1-4: Warning
Tardy 5-9: Detention
Tardy 10 or more: Administrative Action

Administrative Action could be anywhere from 1-4 detentions or a Saturday School. Regardless of consequences assigned, there will be a face to face meeting with an administrator.

Truancy Policy

Each individual truancy carries two hours of detention. It is important for students to check their attendance through the Student Portal at least once per week. Detention hours are updated daily and posted to the CHS website every Wednesday afternoon.

https://www.canyonhighschool.org/uploaded/SCHOOLS/390CanyonHS/Detention_Lists/Det_3-12.pdf

Detentions can be cleared by attending lunch detention, after school detention, and Saturday school. If a student believes the truancy is a result of a teacher error they may get a correction form and have the teacher sign it and the truancy will be removed.

ZERO PERIOD ATTENDANCE EXPECTATIONS

A zero period class is an optional course request and is not required for any student. A major consideration for students who request a zero period class is the recognition that student attendance must not be compromised due to the early start time. In most cases, there is a direct correlation between regular attendance and success in class. In order to ensure good attendance and to maintain the integrity of the class, it is necessary to establish strict but fair attendance guidelines.

On the 5th **excused or unexcused** absence the teacher will contact home to notify the parents.

On the 7th **excused or unexcused** absence a referral will be given to an Assistant Principal.

On the 10th **excused or unexcused** absence the student may be dropped from the zero period class and loss of privileges may occur. **Students who have reached the 10th excused or unexcused absence will not be allowed a zero period class for the next semester.** There may, of course, be exceptions to this contract due to

verified extended illness or other special circumstances. In such cases it is important that the parent(s) communicate with the teacher and follow established school guidelines for extended absences. The purpose of this policy is not to punish or penalize those students that have legitimate and unavoidable absences. Rather, it is intended to make all students accountable for good attendance and to achieve a quality educational environment.

ACADEMIC INTEGRITY/ETHICS POLICY

The Academic Integrity Policy will be presented to all students during the first two weeks of the school year. Honesty is a moral quality highly valued by the faculty and staff of Canyon High School. Although opportunities exist for students to be less than totally honest, dishonesty is to be avoided in all its forms (i.e. plagiarism, record tampering, cheating). Dishonesty undermines the learning process and destroys the integrity and trust essential for student/teacher relationships. The student who seeks a dishonest advantage over classmates is pursuing a course of action that is unacceptable at Canyon High School and in society.

Academic honesty in the classroom implies that each student completes their own work. The following policy was developed to support teachers in their quest for honesty in the classroom. Promoting honest behavior is a responsibility shared by both the school and the home. CANYON HIGH SCHOOL WILL NOT ACCEPT DISHONESTY IN ANY FORM. Canyon High School defines cheating as, "Any dishonest action used to benefit the individual(s) involved".

LEVEL I: CHEATING ON ASSIGNMENTS

Classroom instructors will address incidents of students cheating on in-class or out-of-class assignments according to the guidelines of their classroom management plan. Each teacher's classroom management plan is sent home to parents at the beginning of the school year and is kept on file in the counseling office.

***ALL LEVEL II AND LEVEL III INFRACTIONS WILL BE REFERRED TO THE OFFICE.**

LEVEL II: CHEATING

The following are examples of cheating; however, the policy is not limited to only these:

- Copying another student's test paper.
- Using "cheating sheets".
- Plagiarism is defined as, "reproducing or copying someone else's work and passing it off as one's own". Plagiarism offenses are typically identified in student research papers or other significant research projects.

- Changing or altering grades, tests, or assignments after they have been marked or corrected.
- Unauthorized use of electronic devices to distribute or obtain answers.
- Acts of dishonesty related to the responsibilities of Teaching Assistant (TA) or Office Service (OS).

LEVEL III: VIOLATING TEST CONDITIONS

“Any act that can violate the integrity of the test scene.” The following are examples of violating test conditions; however, the policy is not limited to only these:

- Not adhere to verbal or written guidelines or directions during the testing session.
- Unauthorized communications of any kind during a test session.
- Having access to unauthorized materials during a testing session.

CONSEQUENCES FOR “CHEATING” OR “VIOLATING TEST CONDITIONS”

- Automatic “F” on the assignment or test will be assigned
- A parent contact will be made by the teacher and counselor
- Incident will be noted in the student’s discipline file
- The student will be assigned a mandatory 4 hour Mandatory Saturday School
- If the student is a member of the National Honor Society (NHS) they will be removed
- “If a student is a Teaching Assistant (TA) in the class of infraction or works in the office for Office Service (OS) credit, the student will be dropped from their position with no credit.

CONSEQUENCES FOR REPEATED OFFENSES OF LEVEL II AND/OR LEVEL III INFRACTIONS WITHIN THE SAME SCHOOL YEAR CAN INCLUDE ANY OR ALL OF THE FOLLOWING DEPENDING ON THE AMOUNT OF INCIDENTS.

- Incident will be noted in student’s discipline file
- Student will receive a “U” in citizenship
- Conference meeting with student(s), teacher(s), counselor and/or administrator
- Student will be placed on a Behavior Contract

- Student will be removed from the class and given an “F” for the semester

BULLYING/CYBERBULLYING

According to California Education Code Bullying is defined as: any **severe or pervasive physical or verbal act or conduct**, including communications made in writing or by means of an electronic act that places a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property, experience a substantially detrimental effect on his or her physical or mental health, or experience substantial interference with his or her academic performance.

Complaint filing and investigation procedures are the same as cited above for issues involving harassment.

DISCIPLINE

- The principal, assistant principals or counselors, may issue administrative detentions.
- These detentions may be assigned for disciplinary reasons including, but not limited to, truancy, class disruption, academic integrity violations or violation of school/district regulations, and they must be served by the written deadline on the detention slip.
- Failure to serve the detention(s) may result in additional consequences, such as Saturday School.
- A detention list is posted by student ID on the school website and is updated every Thursday.
- Afternoon detentions are held Mondays through Fridays from 2:40 -3:30.
- Students serving detention MUST arrive on time! Expectations for appropriate student behavior during detention are strictly enforced, including compliance with our Electronic Device Policy.
- Students who are disruptive or defiant will be removed from detention and face further disciplinary action.
- Teachers may hold their own detentions in their classrooms at their own discretion. Failure to appear at a teacher assigned detention may result in an administrative detention. Teacher assigned detentions DO NOT clear administrative detention hours.
- Students who do not serve their assigned detentions on time are subject to further discipline; such as, additional detention hours, Saturday School, denied participation at dances/activities, and loss of parking permits (if issued).

Progressive Discipline Policy

1. Teacher warning, Parent contact, Positive Intervention Strategy
2. Parent contact, Teacher-assigned consequences
3. Referral to Counselor or Administration
 - a. Detentions
 - b. Saturday School will be assigned
 - c. Suspension

Saturday School

More detailed information regarding detentions and Saturday Schools can be found on the Canyon High website

<http://www.canyonhighschool.org>

Suspension

The following offenses are grounds for suspension and/or expulsion on the school grounds or on the way to and from school and at all school activities:

- Fighting, profanity or obscenity
- Disobedience or disruption of school activities
- Property damage or theft
- Involvement in the use of any controlled substance
- Harassment, bullying or threatening another student

Expulsion

The principal or superintendent shall automatically recommend a student's expulsion for any of the following: (E.D. 48900)

- Causing serious physical injury to another person, except in self-defense
- Possession of any firearm, knife, explosive or other dangerous object of no reasonable use to the student at any school activity.
- Unlawful sale of any controlled substance, as defined in section 11007 of the Health and Safety Code
- Robbery or extortion
- Weapons

DRESS CODE

Pursuant to Board Regulation #5132(a), the following rules and standards for students attending Canyon High School will be followed.

Any students violating these standards are subject to disciplinary action.

The following are prohibited:

- Clothing or jewelry that promotes or depicts, gangs, drugs, alcohol, tobacco, violence, criminal activity, obscenity, the degrading of cultures, ethnicity, gender, religion and/or ethnic values. (In general, anything that is divisive or offensive to a student or staff member.)
- Gang related clothing – bandanas, oversized pants, doo-rags, socks pulled up to the bottom of shorts, or any combination of

clothing identified by the Anaheim Police Department as gang related.

- Clothing which exposes midriffs or does not conceal undergarments at all times. Short shorts, backless dresses, or tops, tube tops, halter tops, strapless tops, see-through or fishnet fabrics and all other clothing items which are revealing, are prohibited.
- Chains
- Pajamas and slippers

A good common sense rule is: **“If in doubt, don’t wear it.”** The Administration reserves the right to restrict any clothing or accessories that in our judgment detracts from the educational environment of Canyon High School.

DRESS CODE VIOLATION CONSEQUENCES:

- 1) Change clothes, warning, shirts must be returned or detentions will be assigned.
- 2) Change clothes, 2 hours detention (Parent Notification)
- 3) Change clothes, 4 hours Mandatory Saturday School (Parent Notification)
- 4) Parent Conference with Counselor/Administrator and possible behavior contract.

ELECTRONIC DEVICES (Cell Phones, Smart Phones, Computers)

Our goal is to have an educational environment with limited distractions that will take away from the instructional process. Students need permission from their teacher to use any electronic device. Should a teacher allow students to use electronic devices the following guidelines will be in place:

- 1) Students will use their devices for educational reasons at their teacher’s direction.
- 2) Students will only use appropriate educational applications on their device.
- 3) Students are not to call, text message, email, or electronically communicate with others from their personal devices during class time.
- 4) Students are required to use the district’s content-filtered wireless network through personal devices while at school (not private networks).
- 5) All students will be educated on safe online behavior as part of our district’s Internet Safety curriculum.

CANYON HIGH SCHOOL IS NOT RESPONSIBLE FOR ANY ELECTRONIC ITEM LOST OR STOLEN AT SCHOOL. In an effort to return recovered items to their rightful owner, students are encouraged to file a report for lost or stolen items immediately in the Counseling Office to document the incident.

Electronic devices may be confiscated and held in the Counseling Office when used inappropriately.

The following consequences will be applied when an electronic device is visible and/or operating during class without teacher permission (cell phones, iPod's, PSP, cameras, etc.). At each step the electronic device will be confiscated by the teacher and held in the counseling office until the end of the student's school day.

1st Offense: 1 hour detention

2nd Offense: 2 hour detention, parent notified

3rd Offense: Referral to Counselor, Mandatory Saturday School, and parent notified

4th Offense: Behavior Contract, parent must pick up electronic device

VAPE/WAX PENS

Vapes (Electronic Cigarettes) containing nicotine are not allowed on campus. Students who are found in possession of a vape will have the vape and its accessories confiscated, parent contacted, and a Saturday School assigned. The vape and accessories will not be returned. Repeat offenses could lead to suspension.

Wax pens containing THC are not allowed on campus. Students who are found in possession of a wax pen will have the pen and its accessories confiscated and the student will be suspended. The wax pen and accessories will not be returned. Repeat offenses will lead to a referral for a Student Success Panel which is held at the district office.

GRAFFITI/TAGGING

Possession of graffiti implements, samples of graffiti directly or indirectly provoking a disruption of school activity and/or any violation of local graffiti ordinances.

Consequences for Graffiti/Tagging - Restitution, confiscate items, parent conference, detention, suspension (1-5) days, possible adjustment transfer, possible expulsion recommendation, and police notification.

HALL PASSES

All students must have a signed hall pass, with date and time to be outside of the classroom during class time.

HARASSMENT POLICY

Canyon High School is committed to providing a learning environment that is free from harassment of any kind. Harassment of any student by another student, employee, or teacher is prohibited. The school will treat allegations of harassment seriously and will review and investigate such allegations in a prompt, confidential and thorough manner.

A charge of harassment shall not, in itself, create the presumption of wrongdoing. However, substantiated acts of harassment will result in disciplinary action, up to and including dismissal. Students found to have filed false or frivolous charges will also be subject to disciplinary action, up to and including dismissal.

Verbal Harassment

Any written or verbal language or physical gesture directed at a teacher or a student that is insolent, demeaning, abusive or implicitly or explicitly implies a threat of bodily harm is totally unacceptable and shall be deemed harassment and will be dealt with as such.

Physical Harassment

Unwanted physical touching, contact, assault, deliberately impeding or blocking movements, or any intimidating interference with normal work or movement.

Visual Harassment

Derogatory, demeaning, or inflammatory posters, cartoons, written words, drawings or gestures.

INTERNET ACCESS

Students are authorized to use the district's on-line services in accordance with specified user obligations and responsibilities. Students must turn in a signed form and establish on-line service accounts. Students must follow these guidelines:

- Users must show a valid student ID card with Internet Access.
- Users shall not gain unauthorized access to others individual data, data systems, resources, entities, or governmental agencies.
- Users may not allow others to use their access privileges to work on the computers.
- The system shall be used only for legal purposes related to education. The district reserves the right to monitor any on-line use.
- Users shall not transmit or view material that is threatening, obscene, disruptive or sexually explicit, or that could be construed as harassment or disparagement of others based on

their race, national origin, sex, sexual orientation, age, disability, religion or political beliefs.

- Copyright laws may not be violated.
- Vandalism will result in the cancellation of user privileges.
- Users are expected to keep messages brief and use appropriate language.
- Users shall report any security problem or misuse of the network to any staff member.

PARKING

Parking Permit Rules and Regulations

- Students must present a valid CA Driver's License when submitting an application. **NO PERMITS ACCEPTED.** Due to limited parking availability, priority is given to students with licenses. In case of emergency, a student must be able to legally move his/her vehicle. When a student has a DL then they can apply if space is available.
- Senior students will be given first priority. Juniors will receive permits through a lottery process after school begins if space is available. Freshman and sophomores are not allowed to purchase parking permits due to space availability.
- Students issued Parking Permits will **ONLY** be allowed to park in the CHS student parking lot.
- Any student parking in a staff or visitor parking space will have their permit revoked.
- Do not block aisles, gates, or fire lanes. **Park only within marked parking spaces.**
- Parking Permits **MUST** be hung on the rearview mirror, and may not be removed.
- Only one Parking Permit will be issued for the vehicle on the application; permits may NOT be used by any student other than the name on the original application. It is the student's responsibility to update this information if it changes. If a student changes his/her primary car, the student must report to the Student Center to complete a new parking application.
- Permits **MUST NOT** be tampered with. If a student sells, makes a fake copy, or gives their permit to another student, they will lose the permit for the rest of the school year without a refund.
- **Parking permit eligibility will be reviewed at the end of each quarter. Any student with more than two detentions is subject to having his/her permit revoked and not returned until detentions are cleared. Refunds will not be issued.**

WARNING!

- Cars without a valid Parking Permit may be ticketed or towed by the Anaheim Police Department.
- CHS hereby declares itself **NOT RESPONSIBLE** for and assumes no liability arising from fire, theft, damage to, or loss of the vehicle or any article left therein.
- A \$50 replacement fee will be imposed if a student loses his/her parking permit.

PETS - Animals are not permitted on campus at any time. Exemptions are made for Science instructors.

POOL – Unsupervised use of the pool is extremely dangerous. Students using pool unsupervised will be subject to disciplinary action, up to and including dismissal.

PUBLIC DISPLAYS OF AFFECTION

Suggestive or obscene public displays of affection will not be allowed. This includes passionate kissing, groping and sexually suggestive behavior. Students will receive one warning from staff, and the students' parents may be contacted. Ongoing behavior will result in suspension for obscenity and vulgarity (48900(i) and for disruption of school activities. (48900(k).

SEXUAL HARASSMENT

Includes unwelcome sexual advances and other verbal or physical conduct of a sexual nature when any or all of the following occurs:

1. Submission to such conduct is made either explicitly or implicitly a term or condition of a student's academic status or progress.
2. Submission to or rejection of such conduct by a student is used as the basis of academic decisions affecting the individual.
3. Such conduct has the purpose or effect of reasonably interfering with the individual's academic performance or creating an intimidating, hostile or offensive education environment.

It is the responsibility of Canyon High School to:

1. Implement this policy through regular meetings with all administrators, ensuring that they understand the policy and its importance;
2. Make all faculty, staff, students, and parents aware of this policy and the commitment of the school towards its strict enforcement;
3. Remain watchful for conditions that create or may lead to a hostile or offensive school environment;

4. Establish practices designed to create a school environment free from discrimination, intimidation, or harassment.

It is the responsibility of the student to:

1. Conduct herself/himself in a manner which contributes to a positive school environment;
2. Avoid any activity that may be considered discriminatory, intimidating, or harassing;
3. Consider immediately informing anyone harassing him/her that the behavior is offensive and unwelcome;
4. Report all incidents of discrimination or harassment to the Principal;
5. If informed he/she is perceived as engaging in discriminatory, intimidating, harassing or unwelcome conduct to discontinue that conduct immediately.

Complaint filing and investigation procedures

The following procedures must be followed for filing and investigating a harassment claim:

1. The student may first choose to tell the individual causing the harassment that his/her conduct is offensive and must stop. If the objectionable behavior does not cease immediately, the student must report the harassment to the Principal;
2. The student alleging harassment will be asked to complete a formal, written complaint. The claim will be investigated thoroughly, involving only the necessary parties. Confidentiality will be maintained as much as possible;
3. The investigation will include a meeting with the person alleged to have harassed, sharing with that person the nature of the allegations as well as the name of the person bringing the allegations. If appropriate, the alleged harasser will be placed on administrative leave during the course of the investigation.
4. Once the facts of the case have been gathered, the Principal, in consultation with the Orange Unified School District Administrative Staff, will decide what, if any, disciplinary action is warranted. The disciplinary action will relate to the nature, context, and seriousness of the harassment and can include all disciplinary actions up to and including immediate expulsion or termination;
5. If the complaint is against a non-employee or non-student, such as a parent, volunteer, or vendor, the school will take steps, within its power, to investigate and eliminate the problem.